

West Virginia Workforce Development Board

Meeting Minutes	March 20, 2024
Approved Date:	June 25, 2024

Member Attendees: Stephanie Ahart, Jason Asbury, Anne Cavelier, Jacob Green, Chad Morrison, Traci Nelson, Sean Sawyer, Brian Keith Stanley, Josh Sword, Kim Tieman

Member Attendees Online: Scott Adkins, Ben Ashley, Sarah Bolyard, Steve Cox, Paul Espinosa, Dr. Cynthia Persily, Dr. Casey Sacks, Diane Strong, Ann Urling, Jason Wilburn

Partner Attendees: Melissa Bias, Barbara Dawes (online), Maria Larry, Matthew Martin (online), Andy Richardson (online), Heather Merritt

WorkForce WV staff and Guests: Ashley Puffenbarger, Maureen Persons, Bonnie Swan, Lisa Lilly, Jonathan Compton, Michael Crown, Nick Nunnery, Dr. Milan Hayward

WorkForce WV staff and Guests online: Tracy Carr, Cassandra Phelps, Jeff Green, Melinda Kegan, Beth Shoemaker, Dave Rogers, Carrie Sizemore, Bridget Arnold, Jennifer Smith

Call to Order

Meeting was called to order by Chair Traci Nelson at 10:12 am.

Introductions

Traci Nelson

Welcome by Pierpont Community and Technical College

Dr. Milan Hayward, President

Approval of Minutes

Approval was asked for December 20, 2023, meeting minutes. Motion to approve December 20, 2023, minutes was made by Anne Cavelier; seconded by Stephanie Ahart; motion passed.

Partner Updates

- West Virginia Schools of Diversion and Transition
- Tourism Works
- Interagency Collaboration Team
- Workforce Innovation and Opportunity Act Plan Update

Committee Updates

Committees are focused on aligning the how to complete and evaluate the goals outlined in the WIOA state plan. Each committee is in the process of reviewing the state plan and determining the committees' goals and objectives for the coming year. Update on a Youth Apprenticeship Job Fair to be held in May 2024.

Unfinished Business

No unfinished business.

New Business

- Policy 100-01 Establishment and Membership of the State Workforce Development Board – Approval was asked for Policy 100-01. Motion to approve was made by Josh Sword; seconded by Kim Tieman, motion passed.
- Policy 100 – 02 Duties of the State Workforce Development Board - Approval was asked for Policy 100 - 02. Motion to approve the was made by Josh Sword; seconded by Anne Cavelier, motion passed.
- Policy 200 – 01 Designation of the Local Workforce Development Board Areas – Approval was asked for Policy 200 – 01 Motion to approve the was made by Chad Morrison; seconded by Anne Cavelier; motion passed.
- Policy 200 – 04 Certification of Local Workforce Development Boards – Approval was asked for Policy 200 – 04. Motion to approve was made by Kim Tieman; seconded by Anne Cavelier; motion passed.
- Policy 300 – 01 West Virginia One-Stop System Vision – Approval was asked for Policy 300 – 01. Motion to approve was made by Josh Sword; seconded by Jason Asbury; motion passed.
- Policy 300 – 07 Common Identifier – Approval was asked for Policy 300 – 07. Motion to approve was made by Josh Sword; seconded by Anne Cavelier; motion passed.

Announcements – Dr. Persily shared the SNAP E&T video (see follow-up email)

Public Comment

No public comments were made.

Adjournment –adjourned at 12:07 pm